



**Independent Study (and other learning) Contract**

Submit the original of this contract to the Registrar. The Registrar will not accept it without signatures.

Student Name: \_\_\_\_\_

Student ID #: \_\_\_\_\_ Quarter: \_\_\_\_\_ Credits: \_\_\_\_\_

Course Number and Title of Learning Activity [title 29 characters or less]:  
\_\_\_\_\_

Evaluator Name: \_\_\_\_\_

Evaluator phone#: \_\_\_\_\_

Evaluator e-mail: \_\_\_\_\_

Evaluator resume: \_\_\_ attached \_\_\_ on file (i.e. evaluator is core faculty or adjunct within last 2 years)

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**Student agreement:** I understand that this document is a formal request for registration and assessment of the above learning activities. I agree to pay the associated registration charges for these activities and understand that failure to do so may result in the submission of my student account to an outside collections agency. I understand that all costs, fees and expenses incurred by Antioch in attempting to collect the debt will be added to the account balance. These costs may include, but are not limited to, collection agency fees, reasonable attorney fees, court costs and other out-of-pocket expenses.

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We agree to the above learning plan:

Student: \_\_\_\_\_ Date: \_\_\_\_\_

Evaluator: \_\_\_\_\_ Date: \_\_\_\_\_

Student's Core Faculty Advisor: \_\_\_\_\_ Date: \_\_\_\_\_

**B.A. in Liberal Studies completion program**

**Course Number (check one):**

- ( ) **EXP 396:** Student Leadership (1-10 credits)
- ( ) **EXP 397:** Service Learning (1-10 credits)
- ( ) **EXP 398:** Internship/Practicum (1-10 credits)
- ( ) **LIB 399:** Independent Study (1-10 credits)

**B.A. students: Keep a copy of the signed contract for your portfolio.  
If requesting reimbursement for an evaluator or workshop fee, a copy of the signed contract must be submitted by week two of the quarter to the BA office manager.**

**Voucher note:** Please consult with your adviser to determine if it is appropriate to pay an evaluator or workshop fees related to this Independent Study.

Submission of the contract does not guarantee reimbursement. The Voucher Committee meets after priority registration is complete, to assess and award voucher reimbursements. Upon receiving an award letter from the Office Manager, the student pays the workshop fee/evaluator, gets a receipt, and submits the receipt to the BA Office Manager for reimbursement. Awards are limited to \$250 per student per quarter, which may include up to \$100 toward an evaluator. No request submitted after week two of a quarter will be honored.

Voucher Request is for \_\_\_ Evaluator \$ \_\_\_\_\_ / \_\_\_ workshop fee \$ \_\_\_\_\_, for a total of \$ \_\_\_\_\_

# ANTIOCH UNIVERSITY

SEATTLE

Please fill in the following or, if applicable to your department, attach a syllabus:

**Major Learning Intention:**

*What is the overall purpose of this activity?*

**Learning Goals:**

*What specific knowledge, skill and/or attitudinal competencies will be acquired?*

**Learning Experiences:**

*What experiences will student undertake in order to achieve the intention and objectives?*

**Demonstration of Learning:**

*How will accomplishment of the learning objectives be demonstrated to the evaluation? What criteria will be used for assessment?*

**Readings, or Resources Required:**

*What readings or other learning resources will be used?*

**Evaluator Role:**

*What forms of assistance has the evaluator agreed to provide?*

**Scheduled Completion:**

Student work to be complete and submitted to evaluator: \_\_\_\_\_

**Date evaluation to be submitted to Antioch:** \_\_\_\_\_

(Guideline: Evaluators submit assessments on the twelfth week of the quarter. Evaluations are submitted by email directly to the registrar: [btalmadge@antioch.edu](mailto:btalmadge@antioch.edu) or [registrar.aus@antioch.edu](mailto:registrar.aus@antioch.edu))